

TRANSPEK INDUSTRY LIMITED  
CIN: L23205GJ1965PLC001343  
REGD. OFFICE: 6<sup>TH</sup> FLOOR, MARBLE ARCH, RACE COURSE, VADODARA - 390007

### **Familiarization Programme for Independent Directors of Transpek Industry Limited**

The familiarization programme for Independent Directors which also extends to other Non-Executive Directors aims to familiarize them with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc.

The Board of Directors has complete access to information within the Company. Presentations are regularly made to the Board of Directors/ Audit Committee on various related matters, where Directors get an opportunity to interact with Senior Managers Presentations, inter alia, cover the Company's strategy, business model, operations, markets, organization structure, product profile, finance, risk management framework, quarterly and annual results, human resources, technology, quality and such other areas as may arise from time to time. Independent Directors have freedom to interact with Company's management. The Company provides an orientation to the Independent Director at the time of their joining so as to enable them understand, inter alia, the business of the Company.

The Company also issues appointment letters to the Independent Directors which incorporate their role, duties and responsibilities.